



श्री चित्रा तिरुनाल आयुर्विज्ञान और प्रौद्योगिकी संस्थान, त्रिवेंद्रम, तिरुवनन्तपुरम - 695 011, केरल, भारत
SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY, TRIVANDRUM

THIRUVANANTHAPURAM - 695 011, KERALA, INDIA

(एक राष्ट्रीय महत्व का संस्थान, विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार)

(An Institution of National Importance, Department of Science and Technology, Government of India)

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ROLL NUMBER

**WRITTEN TEST FOR THE POST OF
ASSISTANT ADMINISTRATIVE OFFICER - A to B**

DATE: 24/09/2026

TIME: 10:00 AM to 11:00 AM

DURATION: 60 MINUTES

Total Marks: 50

INSTRUCTIONS TO THE CANDIDATES

1. Write your Roll Number on the top of the Question Booklet and in the answer sheet.
2. Each question carries 1 mark.
3. There will not be any Negative Marking.
4. Write legibly the alphabet of the most appropriate answer (A, B, C or D) in the separate answer sheet provided.
5. Over-writing is not permitted.
6. Candidate should sign in the question paper and answer sheet.
7. No clarifications will be given.
8. Candidate should hand over the answer sheet to the invigilator before leaving the examination hall.

Signature of the Candidate

MFCP - ASSISTANT ADMINISTRATIVE OFFICER A to B

- 1 Income Tax act 1961 has now been replace by new IT Act which is known as
 - a Income Tax Act 2024
 - b Income Tax Act 2026
 - c Income Tax Act 2025
 - d New Income Tax Act 2026
- 2 Form16A under Income Tax Act will be known as
 - a New Form 16A
 - b Form 131
 - c Form 130
 - d Form 150
- 3 Section 80G dealing with Handles the rules, limits, and percentage deductions (50% or 100%) available to donors making contributions replace by which section in the new IT Act
 - a Section 133
 - b Section 132
 - c Section 354
 - d Section 355
- 4 Which section covers TDS for salaries under New IT Act
 - a Section 192
 - b Section 292
 - c Section 392
 - d Section 492
- 5 Which section covers TDS for payments such as payments, such as rent, professional fees, and interest. etc.
 - a Section 191
 - b Section 293
 - c Section 492
 - d Section 393
- 6 Which replaces & merges the old Forms 15G and 15H for lower or nil tax deductions
 - a 141
 - b 131
 - c 151
 - d 121
- 7 What percentage of basic pay is to be paid to the Govt doctors / medical posts on Non-Practicing Allowance in- lieu of private practice?
 - a 15
 - b 20
 - c 25
 - d 30



- 8 What is the maximum amount of house Building Advance eligible in respect of a permanent govt servant for expansion of existing house under 7th CPC
- a 15
 - b 7.50
 - c 10
 - d 20
- 9 Where needed the procuring agency shall require the successful bidder to furnish a performance guarantee which shall not exceed how much percentage of the contract amount
- a 5
 - b 10
 - c 2.50
 - d 15
- 10 Which of the following is not an inventory
- a Machine
 - b Raw Material
 - c Finished Product
 - d Consumable tools
- 11 The minimum amount of subscription to the General Provident Fund is fixed at how much percentage of emoluments
- a 10
 - b 6
 - c 8.33
 - d 12.5
- 12 GST Return GSTR 9 is
- a Quarterly Return
 - b Half yearly Return
 - c Annual Return
 - d GST Reg. Form
- 13 The NITI Aayog is the replacement of :
- a Finance Commission
 - b Planning Commission
 - c Sarkaria Commission
 - d Law Commission
- 14 Documents NOT TO BE GIVEN to third party under Right to Information Act include:
- a File Notings
 - b Attendance Details
 - c Minutes of Meetings
 - d Annual Confidential Report
- 15 Out of the following, which Ministry DOES NOT have a representative in the Institute Body of SCTIMST?
- a Health
 - b Finance
 - c Law
 - d Education



- 16 What is the full form of FCRA?
- The Foreign Contribution (Regulation) Act
 - The Fund Collection (Regulation) Act
 - The Foreign Currency (Regulation) Act
 - The Financial Contribution (Regulation) Act
- 17 Out of the following which is the governmental body established in 1964 to address governmental corruption.
- Comptroller and Auditor General of India
 - Enforcement Directorate
 - Central Vigilance Commission
 - Central Bureau of Investigation
- 18 In the Service & Personnel Conduct Rules of the Institute, which Chapter stipulates about Misconduct, Penalties and Disciplinary Procedure
- IV
 - VI
 - VII
 - VIII
- 19 Which day is being celebrated as National Science Day in India every year?
- March 28
 - October 28
 - January 28
 - February 28
- 20 Out of the following which is the Central Government scheme launched in 2006 to fix regional gaps in affordable, reliable tertiary healthcare and improve medical education across India.
- Ayushman Bharat Scheme
 - Pradhan Mantri Jan Arogya Yojana
 - The Pradhan Mantri Swasthya Suraksha Yojana
 - Rashtriya Arogya Nidhi
- 21 Under which Act of Parliament, the SCTIMST was established?
- Act 52 of 1981
 - Act 51 of 1980
 - Act 52 of 1980
 - Act 50 of 1980
- 22 Out of the following which is the Rules/Regulations Lays down the code of conduct, requiring employees to maintain absolute integrity, devotion to duty, and political neutrality. It restricts taking part in politics, strikes, or unauthorized media interactions
- CCS (CCA) Rules, 1965
 - CCS (Conduct) Rules, 1964
 - CCS Rules 1972
 - CCS Rules 1979
- 23 Under Regulation 3.4 of SCTIMST Act, who has the power to call a meeting of the Institute Body at any time?
- Director, SCTIMST
 - Secretary, DST
 - President, SCTIMST
 - Union Minister of Science & Technology



- 24 Out of the following, who is an Ex-Officio Member of the Institute Body and Governing Body of the SCTIMST representing Government of Keralam?
- a Executive Vice President, Kerala State Council for Science, Technology and Environment.
 - b Secretary to Government of Keralam, Department of Health
 - c Secretary to Government of Keralam, Department of Education
 - d Vice Chancellor, Cochin University of Science & Technology
- 25 Who is the Chairman of the Finance Committee of SCTIMST?
- a DST Secretary
 - b DST Financial Adviser
 - c Director of SCTIMST
 - d President of SCTIMST
- 26 Out of the following, WHO IS NOT a Member of the Selection Committee for the Post of Director, SCTIMST?
- a Director General of Indian Council of Medical Research
 - b President of the Institution of Engineers (India)
 - c Secretary, Department of Science & Technology, Government of India
 - d Secretary, Department of Health & Family Welfare, Govt. of India
- 27 All direct recruitments in Group A (Academic) Posts of SCTIMST are governed by:
- a Central Educational Institutions (Reservation in Admission) Act, 2006
 - b The 104th Constitutional Amendment Act, 2020
 - c National Commission for Backward Classes (NCBC) Act, 1993
 - d Reservation in Teachers' Cadre Act, 2019
- 28 Which year, the POSH Act India's Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) came into existence which is designed to protect women from sexual harassment at place of work.
- a 2012
 - b 2013
 - c 2014
 - d 2015
- 29 As per SCTIMST Act, which is NOT an objective of the Institute?
- a To promote biomedical engineering and technology
 - b To provide and demonstrate high standards of patient care in advanced medical specialties
 - c To develop post-graduate training programmes of the highest quality in advanced medical specialties and biomedical engineering
 - d Advanced Technologies and newer initiatives like air breathing propulsion, test vehicle, etc.



30. Which is the registered society in India promoted by SCTIMST for encouraging innovation and entrepreneurship in medical technologies through technology business incubation support to innovators, start-ups and industry?
- a. TRC
 - b. TBD
 - c. TIMED
 - d. TDC
31. Which the entry Pay Level of Group A officers in the Central Government as per the 7th Central Pay Commission
- a. Level 11
 - b. Level 10
 - c. Level 9
 - d. Level 8
32. In which year, the Official Languages Act was introduced to allow the continued use of the English language alongside Hindi for official government work and in Parliament
- a. 1960
 - b. 1961
 - c. 1962
 - d. 1963
33. The fundamental Principles of Public buying and allied obligations of public authorities are organized into five principles of public procurement. Which of the following is NOT one of these five principles?
- a. Transparency Principle
 - b. Professionalism Principle
 - c. Public Accountability Principle
 - d. Centralization Principle
34. In which year the GeM (Government e-Marketplace) which is the National Public Procurement Portal was launched by the Government of India?
- a. 2015
 - b. 2016
 - c. 2018
 - d. 2019
35. Under Rule 149 of the General Financial Rules (GFR) 2017, procurement of goods and services by Ministries/Departments from GeM is mandatory. What is the upper monetary limit for L1 mode of procurement (comparison of prices from available sellers) through GEM Portal
- a. Up to Rs.2,50,000/-
 - b. Up to Rs.5,00,000/-
 - c. Up to Rs.7,50,000/-
 - d. Up to Rs.10,00,000/-



36. In case of procurement, if the L1 supplier is not an MSE and MSE Seller (s) has/have quoted price within L1 + 15% of margin of purchase preference defined in the relevant policy, such MSE seller shall be given opportunity to match the L1 price and contract will be awarded for ---- of total quantity.
- 20%
 - 25%
 - 40%
 - 50%
37. UDYAM Registration Certificate is required as
- An official government proof that a business is recognized as a Micro, Small, or Medium Enterprise (MSME) in India
 - An Official government proof for GST Registration.
 - An Official government proof for GeM Registration
 - An Official government proof for Incorporation (for companies/LLPs) or a Business Registration / Trade License, alongside tax
38. Under Rule 161(iv) of the General Financial Rules (GFR) 2017, what is the monetary limitation of Global Tender Enquiries (GTE).
- 150 crores
 - 500 crores
 - 200 crores
 - 300 crores
39. A supplier or service provider whose offered goods, services, or works have local content equal to or greater than 50%. Is termed as,
- Class I local supplier
 - Class II local supplier
 - Class III local supplier
 - Non-local Supplier
40. Which is the Nodal Ministry of the Make In India initiative,
- Ministry of Electronics and Information Technology
 - Ministry of Consumer Affairs, Food and Public Distribution
 - Ministry of Commerce and Industry
 - Ministry of Corporate Affairs
41. Under the MII Order, for procurements of what value are suppliers required to provide a certificate from the Statutory Auditor or cost auditor giving the percentage of local content, in addition to self-certification
- Value more than Rs. 5 crores
 - Value more than Rs.1 crore
 - Value more than Rs.10 crores
 - Value more than Rs. 12 crores



42. What is the minimum service charges in the procurement of Manpower Outsourcing Service as fixed by GoI.
- 4.82%
 - 6.03%
 - 2.95%
 - 3.84%
43. To ensure due performance of the contract, performance security or Security Deposit is to be obtained from the successful bidder awarded the contract. In case of works and capital equipment, where there is usually a defect liability/warranty clause, the validity of the performance security should be,
- 30 days beyond the warranty period
 - 90 days beyond the warranty period
 - 45 days beyond the warranty period
 - 60 days beyond the warranty period
44. The 'Letter of Credit (LC)' that cannot be modified, amended or cancelled after issue without agreement and notice to the seller is known as.....Generally this type of LC is opened so that the supplier is fully assured of his payment on fulfilling his obligations in terms of the contract.
- Revolving LC
 - Confirmed LC
 - Irrevocable LC
 - Transferable LC
45. The sitting fees eligible for Independent External Monitors (IEMs) appointed in GoI organizations through Central Vigilance Commission, as part of implementation of Integrity Pact
- Rs.50,000/-
 - Rs.10,000/-
 - Rs.25,000/-
 - Rs.20,000/-
46. Which of the following is NOT true about an Independent External Monitor
- A person may be appointed as an IEM in a maximum of three organizations at a time.
 - Age of IEM should not be more than 65 years at the time of appointment
 - An empanelled person cannot be appointed in one organization for a period of more than three years
 - The maximum amount of sitting fee payable to IEMs in a calendar year shall not exceed Rs.3,00,000/-



47. The public procurement cycle comprises which of the following stages in order
- Need assessment, Bid Invitation Process, Bid evaluation and Award of Contract, Contract Management, Disposal of Scrap
 - Bid Invitation, Need Assessment, Bid evaluation, Award of Contract, Disposal of scrap
 - Need Assessment, bid evaluation, Bid Invitation, Award of Contract, Disposal of Scrap
 - Procurement Planning, bid Invitation, Negotiation, Award of Contract, Closure
48. In supply orders issued against Rate Contracts, the Department may consider obtaining Performance Security at what rate of the value of the supply order
- @ 2 % to 3%
 - @ 3% to 5%
 - @5% to 10%
 - @10%
49. A bid shall remain valid for the period mentioned in the tender document. If not specified, the default bid validity is,
- 180 days
 - 90 days
 - 45 days
 - 120 days
50. In disposal of scrap through tender, the amount of bid security to be furnished by the bidder should automatically be
- 2% of the assessed or reserved price of the goods
 - 5% of the assessed or reserved price of the goods
 - 15% of the assessed or reserved price of the goods
 - 25% of the assessed or reserved price of the goods



MFCP September 2026

ASSISTANT ADMINISTRATIVE OFFICER A to B

ANSWER KEY

Q No.	Choice
1	C
2	B
3	A
4	C
5	D
6	D
7	B
8	C
9	B
10	A
11	B
12	C
13	B
14	D
15	C
16	A
17	C
18	C
19	D
20	C
21	C
22	B
23	C
24	A
25	C

Q No.	Choice
26	D
27	D
28	B
29	D
30	C
31	B
32	D
33	D
34	B
35	D
36	B
37	A
38	C
39	A
40	C
41	C
42	D
43	D
44	C
45	C
46	B
47	A
48	B
49	B
50	D

